

COMMITTEE REPORT FOR THE BOARD

The Committee Report for the Board form alerts us as to agenda items. **The committee chair is responsible for submitting the form by Tuesday, the week before the Executive Committee meeting.** If there is nothing to report, please indicate.

Please e-mail the report to:

- The Executive Committee Liaison for your committee
- With a cc to Rick Greenberg at rgbarnert@yahoo.com
 - The EC Liaison will review the report and discuss changes with you should they be necessary.
 - The EC Liaison will forward the final copy to Rick Greenberg

NAME OF COMMITTEE:

Prepared by:

For Month of:

ISSUES/EVENTS BEING ADDRESSED:

ITEMS TO DISCUSS AT BOARD MEETING (IF APPLICABLE):

Please explain why this should be discussed at the Board meeting.

Approximate time needed for presentation: